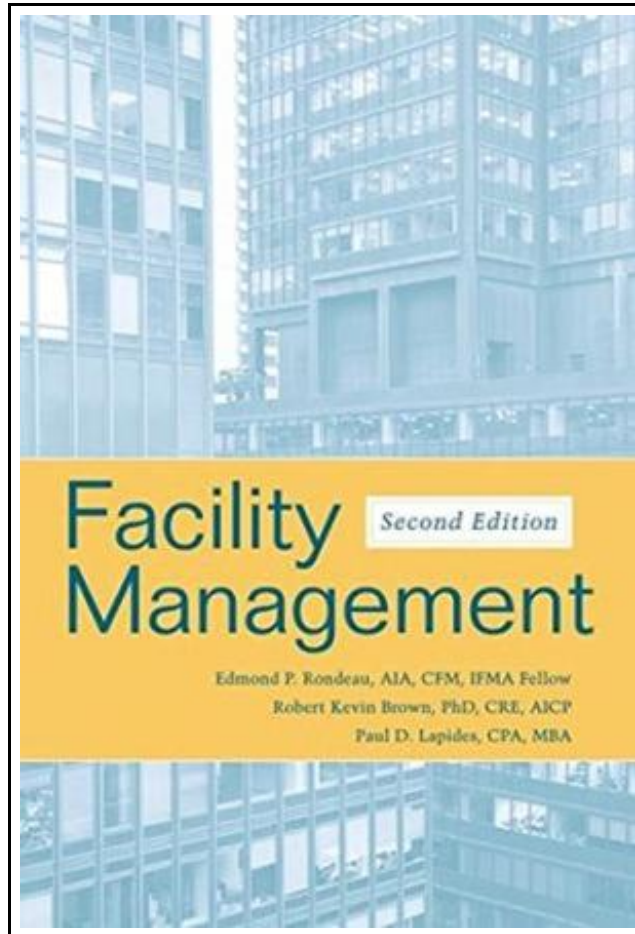


# Facility Management



Filesize: 3.92 MB

## ***Reviews***

*A must buy book if you need to adding benefit. It is actually writter in basic phrases and never difficult to understand. I found out this book from my dad and i advised this publication to find out.  
(Miss Camila Schuppe III)*

## FACILITY MANAGEMENT

DOWNLOAD



Wiley, 2006. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: 1. An Overview of Facility Management. Definitions. Organizational and Human Resources Issues. Ethics. The Facility Management Mission. You are Your Customer. Negotiation Strategies. Total Quality Management (TQM). Americans with Disabilities Act (ADA). Conclusion. 2. Long-Range and Annual Facility Planning. Long-Range Facility Planning Process. Strategic Facility Management Functions. Synchronizing Corporate Planning and Corporate Facility Management. Strategic Planning. Annual Operating Plan. The Long-Range Plan. Sample: Corporate Facilities Procedures. Strategic Real Estate and Facility Planning. Strategic Corporate Facility Management Information. Disposition of Assets. Conclusion. 3. Facility Financial Forecasting and Management. Annual Operating Plan. Long-Range Plan. Appropriation Request. Trend and Ratio Analyses. Capital Budgeting Evaluation. Present-Value Model. Risk Analysis Models. Investment Value Approach. Financial and facility Alternatives. Capital Project Tracking. Capital Project Tracking System Process and Sequence. Disposing of Assets. Outsourcing. Conclusion. 4. Real Estate Considerations, Analysis, and Planning. Responsibilities and Objectives of the Real Estate Function. Best Practices in Corporate Real Estate Management. Issues for Review and Analysis. Real Estate and Facility Inventory. Determining Your Customer's Requirements. Lease Property: Negotiating Checklist. Sample Lease: Proposal Letter. Sample Purchase: Letter of Intent. Site Criteria Considerations. Selecting a Real Estate Broker. Sample Sales Agency Agreement. Principal Analytical and Transactional Activities. The Process of Acquisition. Your Site Evaluation Criteria. Your Customer's Site Evaluation Criteria. Environmental and Due Diligence Issues. Sample Property Environmental Executive Summary. Legal Document Review Process. Lease Agreement Sample for ABC Company. Conclusion. 5. Architectural and Engineering Planning and Design. Design Requirements and Layout. LEED: Leadership in Energy and Environmental Design. Design Firm Selection Process. Suggestions for Selecting a Design Firm. Sample: Request for Proposal for Architectural Consulting Services. Programming and Design. Budgeting. Contract Documents. Bidding. Closing and Costs. Building Programming and Design Illustrated. Campus and High-Rise Office Concepts. Conclusion. 6. Interior Programming and Space Planning. Space and Furnishing Standards. Sample: ABC Company Furnishing Standards. National Purchasing Contracts. Space Programming Illustrated. Alternative Project Delivery Systems. Ergonomic and Life Safety Issues. Additional Planning and Design Requirements-Current Trends. Facility! Management Information System. Work Environment Trends. Conclusion. 7. Construction and Renovation Work. Capital and Churn Projects. Permits. Reviewing and Awarding the Construction Contract. Sample: Bid Announcement. Sample: Contract Agreement for Construction. Preconstruction Meeting. Construction. Project Costs. Certificate of Occupancy and Punch List. Owner-Furnished Items. Relocation. Sample: Relocation and Moving Proposal. Sample: Relocation Instructions Memorandum. Build-to-Suit Concerns (Turnkey Acquisition). Sample: Request...



[Read Facility Management Online](#)



[Download PDF Facility Management](#)

## Related PDFs



**TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (3-5 years) Intermediate (3)(Chinese Edition)**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date :2005-09-01 Publisher: Chinese children before making Reading: All books are the...

[Download Document »](#)



**TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (2-4 years old) in small classes (3)(Chinese Edition)**

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date :2005-09-01 Publisher: Chinese children before making Reading: All books are the...

[Download Document »](#)



**Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)**

HarperCollins, 2005. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Foreword by Raph Koster. Introduction. I. EXECUTIVE CONSIDERATIONS. 1. The Market. Do We Enter the Market? Basic Considerations. How...

[Download Document »](#)



**Star Flights Bedtime Spaceship: Journey Through Space While Drifting Off to Sleep**

CreateSpace Independent Publishing Platform, 2013. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: "Star Flights Bedtime Spaceship" is a charming and fun story with the purpose to help children...

[Download Document »](#)



**The Web Collection Revealed, Premium Edition: Adobe Dreamweaver CS6, Flash CS6, and Photoshop CS6 (Stay Current with Adobe Creative Cloud)**

Cengage Learning, 2012. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: You can now maximize and integrate the design and development power of Adobe Creative Suite 6 with WEB...

[Download Document »](#)